

Goggle, Inc

1600 Coliseum Road
Hill View, CA 12345
(123) 456-7890

Expense Report

01/29/2019 - 01/30/2019

Name Peter Python	Employee ID #111111	Department Ministry of Silly Walks
Manager Eric Praline	Purpose Fish slap dance lessons	

Date	Category	Description	Notes	Amount
1/29	Flight	Flight #234		\$200.00
1/29	Hotel	Hotel California		\$125.00

\$325.00

Signature

Date